Executive Committee Agenda

January 21, 2020

149 Colorado St., Muscatine, IA

### 11:15 a.m. – 12:00p.m.

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| **Committee Members:**  | Pr. Aleese Kenitzer, Chair | Tasha Wall, Vice Chair |
|  | Jerri Robison, Treasurer | Scott Dahlke, Secretary |
| **Staff:**  | Whitney Howell, Director |  |

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| Call meeting to order/introductions |  |
| 1. Review of Consent Agenda –
2. Meeting Agenda
3. December 3rd, 2019 meeting minutes
4. Financials – Current Claims – Expenditure Reports & Bank Statements
 | **Discussion & Action Item** |
| 1. Retirement of Administrative Assistant Effective July 1, 2020
 | **Discussion & Action Item** |
| 1. Mini Grant Application Review
 | **Discussion & Action Item** |
| 1. Director Update
2. Interest on Account – Administration
3. Community Diaper Bank
4. Child Care Fast Track Training
5. ICAPP Grant Review
6. Mid Year Reports Due Jan 31st
7. Site Visits Scheduled
8. Association of ECI Boards
 | **Informational Item**  |
| 1. Board Members – Resignation from Jody Riibe and need for an Educational Representative
 | **Informational Item** |
| 1. Open Forum - Community members and board members are welcome to speak to topics not on the agenda. The committee cannot take action on topics brought up during this time.
 | **Informational Item** |
| 1. Next Scheduled Meeting –**February 18, 2020**, 11:15 am at 149 Colorado St., Muscatine, IA
 | **Informational Item** |
| 1. Adjournment
 | **Action Item** |