



# EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

## Executive Committee Meeting Minutes December 3rd, 2019 11:15-12:00

<b>Committee Members &amp; Staff:</b> P = Present    A = Absent    E=Excused		<b>Meeting:</b> Executive Committee
<b>Chair:</b> Andrew Fangman P		<b>Location:</b> 149 Colorado St Muscatine Iowa 52761
<b>Vice Chair:</b> Pr. Aleese Kenitzer P	Director Whitney Howell P	
<b>Treasurer:</b> Brad Spratt E		
<b>Secretary:</b> Jody Riibe P		
	Minutes completed by Whitney Howell	

**Called to Order:** The Executive Committee meeting was called to order by Chair Fangman at 11:07am

1. **Review of Consent Agenda:** Howell reported that Spratt had reviewed claims and signed off on them prior to the meeting. Motion by Baldwin to approve seconded by Riibe.
2. **Board Self Assessment and Community Survey Results –** Howell discussed a good number of responses to the survey compared to years past. No outstanding results but did discuss the open ended responses to future needs topics. Baldwin also spoke to the fact that all board members need to talk about, represent and market ECIMC in the community.
3. **ISU ECIMC Needs Assessment –** Howell discussed how the State Board is working on a large Preschool development Grant and in that application did a large statewide needs assessment. What they were looking at was Muscatine Counties portion of that needs assessment. Muscatine being on the higher than state average in multiple categories. Fangman noted seeing this data on a year by year comparison would be nice to see if those numbers are improving. Howell noted she would be getting an update on the PDG at the next Directors meeting and would follow up on their progress.
4. **Community Diaper Bank Update –** The diaper bank is stocked and ready for orders to come in in the next week or so. First distribution will be December 16<sup>th</sup>. Our first wrapping party went great with 23 volunteers who wrapped over 10,000 diapers in 2 hours. We also received monetary donations along with our diaper drive donations of diapers. We have also formed a board to work with the already working committees. Our collaboration with the United Way, Warehousing Solutions and many more are going great. We look forward to the next step.
5. **Childcare Fast Track Training –** Howell explained how she attended a childcare summit last month and came back with a program that has been implemented in another ECI area. This one week all inclusive all intensive training prepares individuals for an in home center or to work at an already running center. Through the week individuals will receive all necessary prelims in order to work in a childcare environment. From CPR, Essentials, Fingerprints, MART training, tax assistance and business planning. Howell has reached out to other community partners to work on this and make it happen with hopes of June. Cost of the program is dependent on number of participants but has been done for around \$2,000 in another community with the majority of the cost in the incentives. Howell will continue moving forward on collaborations and implementation.
6. **Open Forum:** None
7. **Next Meeting: January 21, 2020, at 11:15** Muskie ELC, 149 Colorado Street, Muscatine, IA
8. Adjournment at 11:49am



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