



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Executive Committee Meeting Minutes Sept 21, 2021 11:30-12:00

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| Committee Members & Staff: P = Present A = Absent E=Excused | | Meeting: Executive Committee |
| Chair: Pr. Aleese Kenitzer P | | Location: Zoom Virtual Meeting |
| Vice Chair: Tasha Wall P | Director Whitney Howell P | |
| Treasurer: Jerri Robison P | | |
| Secretary: Scott Dahlke P | | |
| | Minutes completed by Yesenia Cruz | |

Called to Order: The Executive Committee meeting was called to order by Chair Kenitzer at 11:32 am

1. **Review of Consent Agenda:** Approved by Scott and seconded by Tasha
2. **Community Plan:** Howell went through parts of the Community Plan. Jerry was on the Designation committee and they have approved the community plan and are ready to bring it to the board. Howell went through the summary sheet. Priorities will continue to be children safe, parenting easier, and learning happening. Howell also said there were updates in some of the Indicators that will be looked at and those will be listed in italics. Next step would be board approval for submission and sent to the state office. In the spring different meetings will take place to go over the plan. How stated a motion will be needed to send to the board for approval. All in favor to move forward
3. **Conflict of interest forms:** Howell stated that she had sent an email to the board members she was missing a form from.
4. **Directors Update:** The Association of Early Childhood Area Board has asked each board to select a delegate that can attend meetings and can vote. Howell was the delegate last year and is asking if anyone would want to step up and do it this year. Howell would continue to be the delegate if no one else wanted to. The decision will need to be on the minutes, and will be decided at the full board meeting. The Association will also be holding the first annual conference. Conference is Nov 3-4th in West Des Moines. They are inviting 2 members. Howell will be there the night of the 3rd and asked if anyone would be interested since there is one ticket left. Thanks to Aleese for helping with the community block party. Dahlke asked if there were any partners that should be going to the conference with Howell. No one in particular had been thought of. Dahlke brought up that Howell knows their stuff inside and out and would prefer to make the recommendation of keeping Howell as the delegate and bring it to the board.
5. **Open Forum:** National diaper need awareness week is next week. Howell has been posting on facebook and doing some promo. There is a diaper needs conference and Howell was asking if anyone was interested in attending the virtual conference. There is a \$40 registration fee.
6. **Next Meeting:** Tuesday October 19th at 11:00 AM- Location: Zoom/ Muskie Early Learning Center
7. **Adjournment:** Meeting adjourned at 11:51 am