



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Executive Committee Meeting Minutes January 18th 2022 11:30-12:00

Committee Members & Staff: P = Present A = Absent E=Excused		Meeting: Executive Committee
Chair: Scott Dahlke P		Location: Zoom Virtual Meeting
Vice Chair: PR Aleese Kenitzer P	Director Whitney Howell P	
Treasurer: Tasha Wall P		
Secretary: Tony Loconsole P		
	Minutes completed by Yesenia Cruz	

Called to Order: The Executive Committee meeting was called to order by Chair Dahlke at 11:36 am

1. Review of Consent Agenda:

- Review Agenda-
- Dec 14th 2021 Meeting Minutes: No minutes for this because of Whitney's evaluation
- Financials: All is well-
- Motion to approve consent agenda- by Tasha- Aleese Seconded- Motion moved

2. Diaper bank annual report: Whitney stated we are fully stocked right now. Total of diapers distributed is down. She believes it is because The Salvation Army has staff turn around and they have not been ordering. Community Action closed their doors recently and they also have stopped ordering from the diaper bank. Aleese asked if there are any other agencies that we could partner with? Whitney said that there might be, she was going to look into it, she wants to get with current agencies and see where else there is need for this. Scott asked how much each of the agencies that stopped taking orders, would distribute? Whitney stated that the Salvation Army would go through a lot before their staff turn around. She was thinking they were ordering around 200 packages a month.

3. Mid Year Fiscal Report: Whitney stated that this report is something she needs to send to the state through Iowa Grants. It's information for them to see where there are problem areas, who is spending too little or too much. She has to report how much we received and how much we have spent. EC is a bit above what we should be at this time of the year. It is over because childcare scholarships. Every year Whitney accepts a certain number of applications, but then sometimes kids drop or hours change. This year there hasn't been as much fluctuation in kids. Transportation money isn't being used as much as it has in previous years. The school district is aware that there are funds for transportation.

4. Board Membership: Whitney started by saying we need a health representative and a citizen. We also need a male member to keep our balance. She said that she has talked to some people who suggested Dr Odell. Scott stated that he can reach out to him. He does have a concern because Dr Odell is wanting to step back from responsibility. Scott also said he had some ideas for a health representative. Tony suggested Jarod Johnson from Arctic Dental. Whitney stated she would reach out to him.

5. Open Forum: Whitney stated that MCSD talked with her about the numbers for fiscal agent and employee records and an office for \$4,200.00. Central Iowa proposed \$5,900 for the year, which includes fiscal agent, employee records, and audit. Central Iowa has a great reputation with Early Childhood.. Whitney stated some of her concerns with MCSD. Dahlke asked when a decision is needed- Whitney



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

stated that they would need to start making a decision within the next month or two. Everyone decided this will go into vote for the February meeting.

6. **Next scheduled meeting: February 15th th , 2022, 11:30 am at TBD**
7. **Adjournment:** Dahlke called the meeting adjourned at 12:01 pm