



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Board Minutes

Tuesday, June 21, 2021, 12:00 pm – 1:00 pm

Board Members & Staff: P = Present A = Absent E = Excused		Meeting: Board Meeting
Chair: Scott Dahlke P	Jody Young E	Location: Zoom, Virtual Meeting
Vice Chair: PR Aleese Kenitzer E	Mark Odell E	
Treasurer: Tasha Wall P		
Secretary: Tony Loconsole P		
Toni- CCNC	Director: Whitney Howell P	
Kathy Schamen- TMPH		
	Minutes completed by Yesenia Cruz	

1. **Meeting called to order:** The meeting was called to order by Scott Dahlke at 12:04 with introductions.
2. **Review of Consent Agenda-**
 - a. Consent agenda- Motion to approve by Tony and seconded by Tasha- Motion carries
 - b. Approval of May 17th 2022- Financials- Tasha stated that all was well except for a line that needed to be adjusted. She stated that transportation was over 20%- Whitney said that this was because a few kids were added to the list closer to the end of the year - Motion to approve financials by Tasha- Seconded by Tony- motion carries
3. **Directors Update:** Whitney started by saying she was able to go to the Strive Together Policy Convening in New Orleans with Kim Warren and AIIM. The information and networking was fantastic. They brought back some new tools and information. She was able to learn a lot.

The diaper bank is running strong. Wrapping night happened a week ago and all is in storage and ready to be distributed. Whitney had sent out a message to the diaper bank committee about the National Diaper Bank annual conference in October. They had voted "yes" to Whitney going, this is a few days in Florida. She is hoping to bring some new ideas to our diaper bank.

Whitney went on to say that her work with AIIM and Kim Warren on the business and childcare partnership is still going. The governor released a new grant opportunity where business could match funds. Whitney met with some businesses that were interested, but with the caveats of the grant they decided not to apply. She said things are still moving forward with their initial plans. They have another meeting next week to hopefully move forward on next steps.

Whitney said she had a meeting with Brad from Relyon Insurance because the board had asked her to shop around since the increase in the current policy. Brad came back with a similar quote to what is currently being paid. Whitney said she will be sending this to Scott, just to have another set of eyes. Whitney said she doesn't think any changes should be made if there isn't a price difference in the new quote.

The end of the fiscal year is next week. Looking at carry forward numbers and year end financial statements , Whitney is thinking that more money needs to be spent, around \$3,000-\$4,000 so that we don't get penalized for being over the 20% carryforward that is allowed. Whitney has an idea on what to spend this on.

Whitney said we hosted our first Children's Finance Grant writing workshop. There were 6 participants. Heidi with Children's First Finance did a great job for individuals who had never written or applied for a grant. She gave a lot of pointers for how to make the application stand out, what to do and what not to do. She also gave



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resources on where to look for grants. Heidi also gave a discount for how small the group was which was nice since it was a hefty price tag to begin with.

4. **FY23 Contracts & Budget:** Whitney said that Scott has signed the contract with the state. The budget was submitted and approved. All of the contracts for the provider have been signed, Whitney will be giving those to Scott to sign off on. The budget did not change from the estimated numbers that were given. The early childhood PBIS contract that we are sharing with the other southeast counties, that contract was also sent out to everyone. Scott will need to sign off on this next week.
5. **Community Block Party:** The community block party is something that ECIMC sponsors a bounce house for. Whitney is asking if we can sponsor a bounce house, there will also be a tent where someone will be handing out books and ECIMC information. The bounce house is about \$350. Tony motioned to approve the bounce house- Tasha seconded- no opposition- Motion carries. Tony then went on to say if there was a way to have signs set out so that community members can get information on ECIMC
Whitney also was talking about the early childhood PBIS program and training and some items that will be needed, that would be good to help bring down the carry over funds. Whitney wants to use some of the left over funds to buy 6 kits for the centers which is just over \$2000. Whitney was saying that these kits would be good to have for the centers if we want them to participate in this program. Motion to approve by Tony- seconded by Tasha- No opposition- Motion carries.
Whitney also was asking for approval on purchasing Resource ECIMC magnets, pens, and a stamp- Motion to approve by Tasha- Seconded by Tony- No opposition- Motion carries.
6. **Presentation from Trinity Muscatine Public Health Coordinated Intake:** JoJo from TMPH started by saying thanks to the funders of the Coordinated Intake program. She went on to say that this program helps connect new and expecting mothers who reside in Muscatine with a support team of community professionals who help families provide an environment where children can grow, learn, and thrive. The program also supports the needs of parents as their child's first teacher, access to quality early learning environments, and promotion of positive child health. JoJo then shared the ECIMC Vision and Mission statements and how TMPH helps support the Vision and Mission statements by conducting screenings to identify the needs of families prenatally or at delivery to provide support to eliminate barriers and connect them to resources to reach their full potential. The process of Coordinated Intake- Coordinated Intake connects with providers since the OB department closed. JoJo has gone out to network and connect with providers from the University of Iowa, Genesis Family Connects, and other community agencies.
7. **Open Forum:** Whitney stated that the Imagination Library is having a fundraiser with Applebee's-partial proceeds go to the imagination library- tonight 6/21/22
8. **Next Scheduled Meeting:** July 17th 2022, 12:00 pm - 1:00 pm at TBD
9. **Adjournment:** Dahlke called the meeting adjourned at 12:35 PM