



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Executive Committee Meeting Minutes Dec 14th 2021 11:00-12:00

Committee Members & Staff: P = Present A = Absent E=Excused		Meeting: Executive Committee
Chair: Pr. Aleese Kenitzer P		Location: Zoom Virtual Meeting
Vice Chair: Tasha Wall P	Director Whitney Howell P	
Treasurer: Jerri Robison P		
Secretary: Scott Dahlke P		
	Minutes completed by Yesenia Cruz	

Called to Order: The Executive Committee meeting was called to order by Chair Kenitzer at 11:02 am

1. Review of Consent Agenda:

- a. Review Agenda-
- b. Nov 16th 2021 Meeting Minutes: All well
- c. Financials- All well
- d. Motion to approve consent agenda- by Tasha- Scott seconded- motion carried.

2. Director Annual Evaluation: Executive Committee met at 11 AM in closed discussion about the directors evaluation. At 11:30 Open discussion started- Kenitzer stated that over all everyone is grateful to have Whitney as director. Kenitzer noted that Whitney has performed exceptionally well in her role. Has gone above and beyond when there is a need in the community. She has used her own time and resources to continue to develop her role. There was a minor critique- paying attention to some details when it comes to business and financial things. Get ahead of the questions. Although, if she doesn't know the answer she does well in getting an answer in a timely manner. When going through the board goals for the upcoming year, the board decided they need to better understand what their role is and how to be able to help the director more. There was talk of having more development training for board members.

3. Open Forum:

4. Next scheduled meeting: January 18th , 2022, 11:30 am at TBD

5. Adjournment: Motion to adjourn by Tasha and seconded by Scott- Motion carried