



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Board Minutes

Tuesday, November 15th, 2021, 12:00 pm – 1:00 pm

Board Members & Staff: P = Present A = Absent E = Excused		Meeting: Board Meeting
Chair: Scott Dahlke E	Jody Young P	Location: Zoom, Virtual Meeting
Vice Chair: PR Aleese Kenitzer P	Mark Odell P	
Treasurer: Tasha Wall P		
Secretary: Tony Loconsole P		
	Director: Whitney Howell P	
	Minutes completed by Whitney Howell	

1. **Meeting called to order:** The meeting was called to order by Kenitzer at 12:04 with introductions.
2. **Review of Consent Agenda-**
 - A. Consent agenda- Motion to approve by Loconsole and seconded by Young- Motion carries
 - B. Approval of October 11th 2022 Minutes
 - C. Financials- Tasha stated that all was well. Only note was that non emergency transport was over 20% due to spending of ECIMC funds first before other grants. Motion to approve by Loconsole. Seconded by Wall - motion carries
3. **Directors Update:**
 - a. **Resignation of Director** -Howell officially submitted her resignation to the executive committee. She has accepted another position in Louisa County as the County Director for ISUEO. Her last official day with ECIMC and AIM will be December 16th.
 - i. Kenitzer shared the Executive Committees plan with CIJDC to post the position with CIJDC working as the interim while hiring. CIJDC will also work with a hiring committee including Dahlke, Reed, Kim Warren and Howell. The recommendation is to link both AIM and ECIMC job descriptions to offer a more attractive position. Reed gave a brief summary of the hiring process.
 - ii. Young asked about the timeframe of hiring, Reed shared it will be posted later today once description is finalized.
 - iii. Odell asked about scheduling an exit interview with Howell. Reed will follow up on this.
 - iv. Young also asked about future leadership of the Diaper Bank. Kenitzer will be covering for the next couple weeks and will go from there.
 - b. Howell also shared that she attended the Fall CPPC convening.
 - c. Diaper Bank is officially moving Dec 2nd to the new Community Foundation Building.
 - d. EC-PBIS presentation is tonight. They have requested to make one presentation to the group of all boards included in the contract.
 - e. AIM, IWF and League of Women's Voters are holding a Legislative forum on Dec 1st at 10:00am.
4. **Director & Board Evaluation Surveys:**
 - a. Kenitzer shared Howells average score was 4.8 out of 5 on all her survey results. Well organized, professional, and pushed the agenda forward. No questions.
 - b. Howell shared the Board Evaluation results. Mentioning low participation in responses. Majority of responses were in the 4-5 range with a couple 3's. Some of the low areas that need to be addressed are how we make our decision based on the trend data. Howell believes the board understands but possibly



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needs to tell the story better to the community. Overall good feedback but better if we had more responses. Odell asked about who all received the survey. Howell shared the distribution list.

5. **Board Membership:** Howell shared that she has talked to Eric Werling the Police Chief in West Liberty and he is interested in joining the ECIMC board. He will be at our December meeting to give a bio etc and Howell will schedule his orientation.
6. **Provider Presentation** - EC-PBIS presentation will be given via zoom at 6:00pm as a joint presentation with other ECI boards included in the contract.
7. **Open Forum:** None
8. **Next Scheduled Meeting:** **December 13th, 2022**, 12:00 pm - 1:00 pm Hybrid
9. **Adjournment:** Meeting adjourned at 12:38pm