



# EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

## Executive Committee Meeting Minutes March 15th 2022 11:30-12:00

<b>Committee Members &amp; Staff:</b> P = Present   A = Absent   E=Excused		<b>Meeting:</b> Executive Committee
<b>Chair:</b> Scott Dahlke E		<b>Location:</b> Zoom Virtual Meeting
<b>Vice Chair:</b> PR Aleese Kenitzer P	Director Whitney Howell P	
<b>Treasurer:</b> Tasha Wall P		
<b>Secretary:</b> Tony Loconsole P		
	Minutes completed by Yesenia Cruz	

**Called to Order:** The Executive Committee meeting was called to order by Kenitzer at 11:00 am

**1. Review of Consent Agenda:**

- a. Review Agenda-
- b. March 15th 2021 Meeting Minutes:
- c. Financials: Tasha said that there were 2 claims that were late turning in. So we need to approve those since they were not included in the summary. Mini grant school ready was over in allocation sitting at 64%. Whitney stated that that was because of the Lakeshore gift cards for the appreciation baskets for child care providers
- d. Motion to approve consent agenda and financials by Aleese and Tasha seconded- Motion carries

**2. Site Visit Summary:** Whitney stated that she has completed site visits. Everyone was doing good and are on track for the budget. Two sites may need to send budget amendments. There was a brief summary that was sent to everyone by Whitney. No one had any concerns with ECI except there was one question about ACHs versus checks with the new fiscal agent. Whitney was going to look into this and get back to them when she figured it out. A lot of conversations were held for the ASQ developmental screenings since this was a new program. Whitney anticipates a budget amendment from them.

**3. Cribs for LSI:** Whitney started by saying that in the previous years we have bought car seats for LSI. This is a relationship we've had with LSI for a few years. This year they need cribs. LSI said they would need 5. The total would be around \$425. Scott said he thought it was a good idea. Aleese asked if the funds will be coming from the mini grants? Whitney stated that yes, it would. Aleese motioned to recommend to the full board. Tasha seconded. motion carries.

**4. Board Membership:** Whitney stated that Mark Odell joined us for the Board meeting today but that there is still a seat open. This would just need to be a community member preferably outside of muscatine. Maybe the West Liberty area.

**5. Open Forum:**

**6. Next scheduled meeting:** April 19th , 2022, 11:30 am at TBD

**7. Adjournment:** Scott Dahlke called the meeting adjourned at 11:50 am



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