



EARLY CHILDHOOD IOWA MUSCATINE COUNTY

~Promoting quality beginnings

Board Minutes

Tuesday, August 16th, 2021, 12:00 pm – 1:00 pm

Board Members & Staff: P = Present A = Absent E = Excused		Meeting: Board Meeting
Chair: Scott Dahlke P	Jody Young P	Location: Zoom, Virtual Meeting
Vice Chair: PR Aleese Kenitzer P	Mark Odell E	
Treasurer: Tasha Wall P		
Secretary: Tony Loconsole P		
	Director: Whitney Howell P	
	Minutes completed by Whitney Howell	

1. **Meeting called to order:** The meeting was called to order by Dahlke at 12:04 with introductions.
2. **Review of Consent Agenda-**
 - A. Consent agenda- Motion to approve by Young and seconded by Kenitzer- Motion carries
 - B. Approval of July 19th 2022 Minutes
 - C. Financials- Tasha stated that all was well, three about 20% but are due to annual expenses for example our insurance - Motion to approve Seconded by Young- motion carries
3. **Directors Update:**
 - a. Year end financial statements have also been completed by the school district
 - b. CPPC Special meeting last week went well with a vote to move forward in obtaining that contract. Potential start date of Oct 1st
 - c. AIM Business and Childcare partnership conversations continue, waiting to hear if we will be awarded ARPA funds of \$300,000 for wage stipends, businesses continue to discuss purchase of childcare slots
 - d. Diaper Bank is in need of a new storage facility, an advisory group met and threw out ideas, we are also planning a giveaway event to reduce inventory before the move.
 - e. Preschool scholarships are just starting to come in, transportation scholarships as well are on the increase as school is getting started. Still too soon to tell if there's an increase or not
 - f. Save the Date for the Community Block Party Sept 9th
4. **Annual Report and Financial Statements:**

Completed and Submitted in Iowa grants, Carryforward was 17% in SR and 14% in EC. MCSD will be cutting the final check to the new fiscal agent at the end of the month to CIJDC.
5. **Providers Annual Reports**

All reports are in and on time. The Planning Committee will be meeting to dive into these reports and numbers. Young asked about the date. Howell will send the calendar invite later today. Dahlke asked board members to take a look at those reports. Howell shared that those reports have all the numbers but also have a narrative if you want to read through those.
6. **Conflict of Interest Forms:** Howell shared that all board members are required to return a conflict of Interest form on a yearly basis. Those forms were emailed out this morning and need to be returned as soon as possible. Young verified hers had been received and verified the PO Box is where we need it to be sent. Howell will make sure the website is up to date with PO Box.



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Provider Presentations will begin in September

7. **Open Forum:** None
8. **Next Scheduled Meeting:** September 20th, 2022, 12:00 pm - 1:00 pm Hybrid
9. **Adjournment:** Meeting adjourned at 12:28 PM