Board Meeting Agenda

January 21st, 2020

149 Colorado St., Muscatine, IA

### 12:00 pm – 1:00 pm

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| **Board Members:** | Pastor Aleese Baldwin, Chair | Andrew Fangman |
|  | Tasha Wall, Vice Chair | Nick Burns |
|  | Jerri Robison, Treasurer | Brad Spratt |
|  | Scott Dahlke, Secretary |  |
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| **Staff:** | Whitney Howell, Director | Debbie Boos, Administrative Coordinator |

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| 1. Call meeting to orderwith introductions |  |
| 1. Review of Consent Agenda – 2. Review meeting agenda 3. Approval of December 3rd, 2019 minutes | **Discussion and Action Item** |
| 1. Executive Committee Report**:**   a. Financials – Current Claims - Expenditure Reports & Bank Statements  b. Mini Grant Application Review  c. Retirement of Administrative Assistant Effective July 1, 2020 | **Discussion and Action Items** |
| 1. Member Committee Selection  * Planning – Tasha +2 * Program – Scott +2 * Executive – Aleese, Tasha, Jerri, Scott | **Discussion and Action Item** |
| 1. Director Update 2. Interest on Account – Administration 3. Community Diaper Bank 4. Child Care Fast Track Training 5. ICAPP Grant Review 6. Mid Year Reports Due Jan 31st 7. Site Visits Scheduled 8. Association of ECI Boards | **Informational Items** |
| 1. Board Members – Resignation from Jody Riibe and need for an Educational Representative | **Informational Item** |
| 1. Program Update from Trinity Muscatine Public Health Child Care Nurse Consultant | **Informational Item** |
| 1. Open Forum: Community members and board members are welcome to speak to topics not on the agenda. The board cannot take action on topics brought up during this time. | **Informational Item** |
| 1. Next Scheduled Meeting: **February 18th, 2020**, 12:00 pm - 1:00 pm at Muskie Early Learning Center, 149 Colorado St., Muscatine, IA | **Informational Item** |
| 1. Adjournment | **Action Item** |